

ETERNAL LIGHT SCHOOL - Information for Private Candidates

The information below provides a summary of the key points for private candidates when applying to take GCSE, iGCSE, AS-Level, and A-Level examinations.

Examinations Available:

- Eligible Exams: GCSE, iGCSE, AS-Level, and A-Level exams are available if they are purely written exams.
- Excluded Exams: Exams requiring NEAs (Non-Examination Assessments) or practical components, such as science experiments, art projects, and most MFL spoken endorsements, cannot be accommodated.
- Exceptions: Re-sit candidates who wish to carry forward a previously submitted practical grade may be considered.

Application Process:

- Completing the Form: Ensure all information is accurate and complete. Enter the correct tier (Foundation or Higher) where applicable.
- UCI Number: If you've taken exams before in the UK, provide your UCI number. If not, mention this in the application.
- ID Check: Submit a copy of a photo ID (Passport or Driving License) and a recent photograph for identity verification. If your appearance has changed significantly, contact the exams officer.

Exam fees:

- Exam fees shown below are per subject and cover all papers included in that one subject. For example, the fee shown below would cover the three exam papers for Maths GCSE.
- Some applications may involve extra administrative tasks to process, there may be an admin fee for this.

Access Arrangements:

- Special Arrangements: Provide full details of required access arrangements during the application. Evidence is necessary (e.g., Form 8 or Form 9, medical reports, or psychologist assessments).
- Early Application: It is recommended to submit applications for candidates needing access arrangements two weeks before the entry deadline to allow time for processing.

On the Day of the Exam:

- Exam Times: Morning exams start at 9:00 AM and afternoon exams at 1:30 PM. Please arrive 15 minutes early.
- Dress Code: Please note as we are a faith school, staff, students and private candidates alike are asked to adopt a modest dress code.

Results:

- Results Delivery: Exam results will be emailed to candidates by 8:00 AM on results day.

Personal Information:

- Accuracy: Ensure the name on your application form matches exactly with the name on your ID, including middle names. Omitting middle names can cause delays in processing exam entries.
- Emergency Contact: You must provide next of kin details once your entry is confirmed.

Late Entries:

- Deadline Dates: Be aware of the deadline dates for exam entries, as these are crucial for avoiding extra fees.
- Late Fees: The exam boards impose additional fees for late entries, which the school cannot control.
- Amendments: Any changes to exam entries after the deadline can also result in extra charges. It is the candidate's responsibility to ensure all personal and subject information is accurate before the deadline.

This information emphasises the importance of accuracy in personal details and adhering to deadlines to avoid unnecessary delays and fees.

List of subjects available in summer series (May/June)

GCSE	iGCSE	A-Level
Biology* Business Chemistry* Citizenship Studies* Classical Civilisation Combined Science: Synergy (Double Award) * Combined Science: Trilogy (Double Award) * Economics English Language* English Literature Geography* History* Mathematics Physics* Psychology Religious Studies Science* Sociology Statistics	Accounting Arabic Biology Chemistry Economics English Language Specification A English Language Specification B English Literature Further Pure Mathematics Geography Global Citizenship History Human Biology Islamic Studies Mathematics Specification A Mathematics Specification B Pakistan Studies Physics Religious Studies Science Single Award Science Double Award Non-NEA option to be chosen for iGCSE	Accounting Ancient History Arabic Biology* Biology A (Salters-Nuffield) * Business Chemistry* Economics English Language* English Literature* Further Mathematics Geography* History * History of Art Law Mathematics Philosophy Physics* Politics Psychology Religious Studies Sociology Statistics Urdu

*Only available to private candidates if the following two conditions apply:

- a) the exam is a resit
- b) the NEA has been completed and the mark is to be carried forward.

If you do not see your subject listed or for any queries, please email exams@eternallightschool.co.uk

Venue of Centre:

Eternal Light Secondary School, Christopher Street, Bradford, BD5 9DH

Tel:

01274 501597 (select option 4)

EXAM FEES

EXAM TYPE	COST OF ENTRY	COST OF LATE ENTRY	COST OF HIGH LATE FEES
GCSE (ALL EXAM BOARDS)	£215.00	£295.00	£390.00
GCSE DOUBLE AWARD SCIENCE	£310.00	£465.00	£630.00
GCSE MFL (Modern Foreign Language)	£240.00	£335.00	£445.00
EDEXCEL iGCSE (Not including MFL)	£220.00	£310.00	£415.00
EDEXCEL iGCSE MFL	£260.00	£385.00	£525.00
EDEXCEL iGCSE DOUBLE SCIENCE	£295.00	£450.00	£620.00
CAMBRIDGE iGCSE (Not including MFL)	£235.00	£335.00	£455.00
CAMBRIDGE iGCSE DOUBLE SCIENCE	£320.00	£500.00	£695.00
GCE AS LEVEL	£215.00	£320.00	£445.00
GCE A LEVEL	£380.00	£550.00	£730.00
STEP MATHS	£300.00	£390.00	£480.00
LANGUAGE SPEAKING TESTS			
ENGLISH LANGUAGE ENDORSEMENT (Subject to availability)			£95.00
OTHER CHARGES			
ENTRY AMENDMENT FEE		PRICE ON APPLICATION	
EXAM CLASH SUPERVISION		£20 PER HOUR	
TRANSFERRED CANDIDATE & OTHER ADMIN FEE (where applicable)		£90 PER APPLICANT	
ACCESS ARRANGEMENTS (AA)			
Separate room	Subject to availability		
Rest breaks	Subject to availability		
Computer reader/reader	Service unavailable		
Remote supervision /off-site invigilation	Service unavailable		
Scribe/ speech recognition technology	Service unavailable		
Modified Papers	Subject to availability (if requested in advance of modified paper submission deadline)		
Extra time	Available pending submission of required evidence		
Examples of evidence required for AA	JCQ Form 8, JCQ Form 8RF, JCQ Form 9, EHCP Plan, certificate of qualification from assessor		

Entry Deadlines

Series	Exam	Entry Closing Date	Late Entry fees payable from	Amendment fees & High Late fees payable from:
Autumn Series	GCSE (Eng & Maths only)	27 Sep 2024	28 Sep 2024	07 Oct 2024 (Entries closed from 16 Oct)
	iGCSE	06 Sep 2024	07 Sep 2024	07 Oct 2024 (Entries closed from 16 Oct)
Summer Series	GCSE & A-Level	31 Jan 2025	01 Feb 2025	07 April 2025 (Entries closed from 14 Apr)
	STEP Mathematics	28 April (Entries closed from 29 Apr)	N/A	N/A

Deadline for Refunds

Partial refunds less £90 admin fee are possible if entries are withdrawn before the above deadlines. Refunds cannot be given if withdrawals are issued after 6th October 2024 for autumn series and 6th April for summer series (28th April for STEP).

Questions or Problems?

If you have any queries, please contact the office via email.